



## NR 700 Semi-Annual Site Progress Report

Section NR 700.11(1)(a), Wis. Stats., requires responsible parties to submit semi-annual site progress reports to the Department until final case closure is granted by DNR. The contents of the reports summarize the completed work at the site or facility. All sites that are “open” or “conditionally closed” in the BRRTS database are subject to this semi-annual reporting requirement. Some sites do not require semi-annual reporting. Sites not required to report include LGUs, state lead and non-PRP lead superfund sites.

During the week of January 4<sup>th</sup>, 2016, DNR will send an email to all consultants or responsible parties, listed as the point of contact for open sites in our databases, providing an identification number used to complete semi-annual reporting. If, by January 8th, 2016, you do not receive an email message regarding a site for which you are the contact, [submit a request for a unique ID](#).

All open and conditionally closed sites are required to provide reports for the time periods of January 1 to June 30, and July 1 to December 31 of each calendar year, until the sites are granted final closure. Reports should be submitted electronically to DNR no later than **January 31, 2016** for the current reporting period of July 1 to December 31, 2015. Reports are due no later than 30 days from the end of the reporting period.

### 2016 Schedule for NR 700 Semi-Annual Reporting

2016 reporting period	Due date of the submittal
January 1, 2016 to June 30, 2016	July 31, 2016
July 1, 2016 to December 31, 2016	January 30, 2017

The ch. NR 700 semi-annual reporting also replaces the PECFA annual web reporting. Submission of the NR 700 semi-annual web form will satisfy PECFA’s requirement to report progress. A separate PECFA web report will not be required.

If you have questions about the reporting process, the ch. NR 700 reporting requirements or discontinuation of the PECFA web reporting, please contact Tim Zeichert at 608- 266-5788 or via email at [Timothy.Zeichert@wisconsin.gov](mailto:Timothy.Zeichert@wisconsin.gov).