

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
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Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
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November 16, 2012

Dolores Corcoran
Lauterbach Group
W222 N5710 Miller Way
Sussex, WI 53090

Subject: Welcome to Green Tier

Dear Ms. Corcoran:

Congratulations! We are glad to welcome you into Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and rewarding your facility for taking the lead in environmental performance while assuring strong economic performance. We are committed to publicizing the Lauterbach Group as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring attention to your accomplishments, and we hope to assist you in doing so as a Green Tier partner.

Mark McDermid has been assigned as your single point of contact. ~~He can be reached at 608-267-3125 or at mark.mcdermid@wisconsin.gov.~~ Please contact with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached guidance outlines your benefits and important dates that affect your participation.

UPDATE: Jessica Lawent is Lauterbach's SPOC.
Phone: 414-263-8653 Email: Jessica.Lawent@wisconsin.gov

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp
Secretary

Attachments: Green Tier Commitment Outline
Green Tier Logo Files and Guidance CD

Green Tier Commitment Outline **Lauterbach Group**

I. Approval Date – November 16, 2012

II. Green Tier 1 Program

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery, a corrective action plan and documentation of your EMS changes that ensure the violation will not happen again, you are entitled to protection from any civil penalties that the DNR might otherwise impose.
- **Green Tier Logo:** Use of the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Jessica Lawent 414-263-8653
Jessica.Lawent@wisconsin.gov
- **Minimum Inspection Frequency** – After you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

III. Environmental Management Systems (EMS)

- You have agreed to have your EMS in place on or before **November 16, 2013**.
- At least one time prior to **November 16, 2013**, and every year after that, perform an environmental management system audit. Every third year, you must utilize an outside environmental auditor approved by the Department to audit your EMS.
- Please see guidance from the links below:
<http://dnr.wi.gov/files/PDF/pubs/co/CO503.pdf>
<http://dnr.wi.gov/topic/GreenTier/Auditors.html>

IV. Annual Reporting

- **First Annual Report Date** - By mutual agreement we have agreed to **June 30, 2014** and annually thereafter. (Please feel free to discuss alternative reporting dates with Tom Eggert, 608-267-2761 Thomas.Eggert@wisconsin.gov)
- Annually you will need to report progress on commitments and/or objectives and targets that you have set. In addition to the progress report on commitments and/or objectives and targets, we ask that you report information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. Examples of context information can be found at:
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>
<http://dnr.wi.gov/topic/GreenTier/documents/GTIndicators.pdf>
- Please provide annual Green Tier Reports to (SPOC) and GreenTier@Wisconsin.gov mark.medermid@wisconsin.gov. Electronic submission is preferable.

You should also feel free to call Tom Eggert, 608 267-2761, thomas.eggert@wi.gov for any additional information that you might need.