

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
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Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
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September 27, 2013

Katherine Donner,
The C.A. Lawton Co
1950 Enterprise Drive,
PO Box 5430,
De Pere, Wisconsin 54115

Subject: Welcome to Green Tier

Dear Ms Donner:

Congratulations! We are glad to welcome you into Tier 1 of the Green Tier Program. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments the we promise to work toward promoting and recognizing your facility for taking the lead in environmental protection while assuring economic stability and growth. We are committed to publicizing C.A. Lawton as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring your accomplishments to the forefront, and we welcome the opportunity to do so.

Sally Hronek has been assigned as your single point of contact. She can be reached at (920) 662-5493 or at Sally.Hronek@Wisconsin.gov. Please contact Sally with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached Commitment Outline highlights your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp
Secretary

Attachments: Commitment Outline
 Green Tier Logo Files and Guidance CD

Green Tier Commitment Outline for The C.A. Lawton Co

I. Approval Date – September 27, 2013

II. Green Tier - Tier 1 Program

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery, a corrective action plan that you complete then DNR will not seek civil penalties.
- **Green Tier Logo:** Use of the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** **Sally Hronek - WDNR, (920) 662-5493, Sally.Hronek@Wisconsin.gov**. You should also feel free to call Tom Eggert, (608) 267-2761, thomas.eggert@wi.gov for any additional information you might need.
- **Minimum Inspection Frequency** – After you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

III. Environmental Management Systems (EMS)

- You have agreed to have your EMS in place on or before **October 1, 2014**.
- At least one time prior to **October 1, 2016**, and every third year after that, perform an environmental management system audit utilizing an outside environmental auditor approved by the Department.
- Please see guidance from the links below:
<http://dnr.wi.gov/topic/GreenTier/documents/provingEMS.pdf>
<http://dnr.wi.gov/topic/GreenTier/Auditors.html>

IV. Annual Reporting

- **First Annual Report Date** - By mutual agreement we have agreed that your first annual report will be due on June 30, 2014 and annually thereafter. (Please feel free to discuss alternative reporting dates with Tom Eggert (thomas.eggert@wi.gov) should your needs change.)
- Annually you will need to report progress on the commitments that you have made. You will need to report your progress on the specific commitments and information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. For more details about Annual Reports and a metrics reporting spreadsheet, see:
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide your Green Tier Annual Reports to: greentier@wisconsin.gov, to Tom Eggert at thomas.eggert@wi.gov and to your SPOC at Sally.Hronek@Wisconsin.gov. Electronic submission is preferable.