

PECFA UPDATE #45 June 29, 2011 PLEASE POST

Usual & Customary Cost Schedule #10

Usual & Customary Cost Schedule #10 and the associated Standardized Invoice #10 are now available, and are to be used for work performed **beginning July 1, 2011.** There have been no rate adjustments at this time and no new tasks have been added.

Usual & Customary Cost Schedule #10 can be accessed on the PECFA website at:

<http://commerce.wi.gov/ER/pdf/pecfa/ER-PECFA-UsualandCustomaryCostScheduleNumber10.pdf>

Usual & Customary Standardized Invoice #10 can be accessed on the PECFA website at:

http://commerce.wi.gov/ER/excel/ER-PECFA-STANDARDIZED_INVOICE_SCHEDULE_10.xls

Claim Submittals-Proof of Payment

We have seen an increasing number of agent claims submitted without the proper proof of payment. This is required in order for a claim to be considered complete and is a statutory requirement per 101.143 Wis. Stats. Claims submitted for agent sites, where a consultant is carrying the cleanup costs, require proof of payment for the deductible if the responsible party has not received a waiver with a lien placement on the site from Commerce; proof of payment *must* be included in the first claim submittal. Proof of payment in the form of a cancelled check from the owner or consultant to the sub-contractor, or a promissory note between the consultant and sub-contractor on agent sites must also be included in claims. All claims, whether an agent is conducting the cleanup or not, require proof of payment.

Beginning **August 1, 2011** PECFA will start considering claims without the proper proof of payment as *incomplete* and will hold these claims indefinitely until the proper proof of payment is received. Once it is received the claim will then be date stamped as a complete claim and entered to the audit line for processing. To find out if a claim you have submitted is in the audit line please visit Tracker on the Web at:

http://commerce.wi.gov/php/ERS_Tracker_on_web/ers_tracker_on_web.php