



# PROCESSING FACILITY INSPECTION FORM

Revision:  
**WASTE & MATERIALS  
 MANAGEMENT PROGRAM**

This inspection form, used for non-exempt NR 502.08 processing facilities, evaluates specific waste program initiatives as well as compliance with minimum operating and design standards. Due to the variety of processing facilities, a CONDITIONS inspection form can be used along with this form for more detailed evaluation of the facility's approval requirements.

## Section 1: NR 502.08 Processing Facility Requirements

A. Obtain approval of a plan of operation and an operating license from the department.	<input type="checkbox"/>	502.08(1)(a)
		<input type="text"/>
B. Sign posted indicating the name, license number, hours of operation, waste types accepted, and necessary safety.*	<input type="checkbox"/>	502.08(6)(a)
		<input type="text"/>
C. Access to the processing facility limited to times that an attendant is on duty.	<input type="checkbox"/>	502.08(6)(b)
		<input type="text"/>
D. Facility operated under the supervision of individuals familiar with the facility approvals.	<input type="checkbox"/>	502.08(6)(c)
		<input type="text"/>
E. Unloading of solid waste only in approved areas.	<input type="checkbox"/>	502.08(6)(d)
		<input type="text"/>
F. All solid waste, except that in the process line, stored in conformance with s. NR 502.05.	<input type="checkbox"/>	502.08(6)(d)
		<input type="text"/>
G. Facility operated to prevent public health hazards and nuisances, adjacent areas clean and litter-free, and effective means taken to control flies, rodents or vermin.	<input type="checkbox"/>	502.08(6)(e)
		<input type="text"/>
H. Waste containing free liquids, sludges or asbestos waste not accepted.*	<input type="checkbox"/>	502.08(6)(f)
		<input type="text"/>
I. Solid waste that is flammable or explosive not accepted.*	<input type="checkbox"/>	502.08(6)(f)
		<input type="text"/>
J. Infectious waste accepted only in accordance with NR 526.12.	<input type="checkbox"/>	502.08(6)(f)
		<input type="text"/>
K. Equipment provided to control accidental fires and local fire protection service is available.	<input type="checkbox"/>	502.08(6)(g)
		<input type="text"/>
L. All operators trained on all aspects of facility operations and emergency response.	<input type="checkbox"/>	502.08(6)(h)
		<input type="text"/>
M. Operator training manual prepared and maintained at the facility.	<input type="checkbox"/>	502.08(6)(h)
		<input type="text"/>
N. Means of communication with emergency facilities provided.	<input type="checkbox"/>	502.08(6)(h)
		<input type="text"/>
O. Open burning of solid waste not conducted.	<input type="checkbox"/>	502.08(6)(i)
		<input type="text"/>
P. Distributed processed materials stabilized to eliminate pathogenic organisms and to ensure that the materials do not reheat upon standing.	<input type="checkbox"/>	502.08(6)(j)1
		<input type="text"/>
Q. Distributed processed materials free of sharp particles that could cause personal injury.	<input type="checkbox"/>	502.08(6)(j)2
		<input type="text"/>
R. Distributed processed materials free of toxins that could cause detrimental impacts to public health or the environment.	<input type="checkbox"/>	502.08(6)(j)3
		<input type="text"/>



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S. Dust generated by site operations controlled in accordance with state air management rules.	<input type="checkbox"/>	502.08(6)(k)	<input type="checkbox"/>
T. Permanent records of facility performance maintained as specified in plan approvals.	<input type="checkbox"/>	502.08(6)(L)	<input type="checkbox"/>
U. Arrangements made with an approved disposal facility if the process facility is inoperable.	<input type="checkbox"/>	502.08(6)(m)	<input type="checkbox"/>
V. Process by-products or residues disposed of in approved facilities.*	<input type="checkbox"/>	502.08(6)(n)	<input type="checkbox"/>
W. Areas disturbed during facility construction or operation graded to prevent soil erosion.	<input type="checkbox"/>	502.08(6)(o)	<input type="checkbox"/>