

NOTICE: This form is for applications for grants described in ss. 23.0955, 23.0956, 23.0957, and 23.295, Wis. Stats. Personal information collected will be used for administrative purposes and may be provided to requestors to the extent required by Wisconsin's Open Records laws (ss. 19.31-19.39, Wis. Stats.).

Section 1: Application Type

A. Type of Grant (check one) -- See Program Descriptions page 3 and 4

- Statewide Support for Nonprofit Conservation Organizations
- Statewide Support for the Development, Maintenance, and Promotion of the Ice Age Trail
- Statewide Support for Public and Private Partners working to Protect Urban; Lands, Waters and Forests for Conservation and Recreation
- Sustainable Management and Restoration to Benefit Wisconsin's State Natural Areas

Section 2: Applicant Information

Project Title			Organization Applying	
Project Contact Person			Telephone Number	Fax Number
Project Contact Title			E-Mail Address of Contact	
Address			Authorized Representative Named by Resolution	
City	State	Zip Code	Authorized Representative Title	
Geographic Scope of Activities				

<p>Total Project Costs: Include both grant amount and grantee cash match. (<i>Ex: Total Project Cost of \$100,000 = \$75,000 grant + \$25,000 cash match</i>). Document the source of the 25% Match (include as attachment).</p>	Total Project Cost: \$ _____
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Executive Summary of the Proposal (not to exceed one single-sided page, may be added as an Attachment)

Project Description (Provide a description of each program area to be funded by the grant. Example—Land Management Activities and Outreach activities should be described separately. May be added as an Attachment)

Indicators of Project Success (Provide 1-3 measurable outcomes for each major program area and briefly describe how you will track and measure progress toward goals. May be added as an Attachment)

Ex. 80% of Training Session Participants Will Increase Their Knowledge of Target Subject Matter.
 *Pre and Post Tests will be completed by training participants to measure their increase in knowledge.

Conservation Capacity Grant Application

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Section 3. Project Budget

A. Personnel: (List each staff to be supported by the grant separately by name, job title, hourly wage and fringe benefits.)

Employee Name	Title	Hourly Rate	x	Employee Benefits as % of Hourly Rate	=	Total Wage & Benefits	x	Total Hours	=	Total Amount
Subtotal A. Personnel										

B. Supplies and Expenses (General operating expenses are not an eligible cost for this grant. Supplies, postage and other project related costs are eligible if they support proposed program activities.)

	Item	Qty		Amount		Subtotal
B.1. Supplies						
B.2. Postage						
Subtotal B. Supplies & Expenses						

C. Travel (All travel expenses (mileage, rental, meals, lodging) may be grouped and are eligible if they are directly related to project activities supported by the grant).

	Miles	x	Rate /mile	=	Amount
C.1. Mileage					
C.2. Lodging					
Subtotal C. Travel					

Budget Summary

Subtotal A. Personnel	\$	
Subtotal B. Supply & Expenses	\$	
Subtotal C. Travel	\$	
Total Project Costs	\$	

Section 4. Grant Program Descriptions and Criteria for Review and Selection

Applicants may request funding for two years of project costs. Funds from these grants can cover no more than 75% of total project costs. Applicant must demonstrate at least 25% match available from non-state funds. For award amounts available per the current state budget, please see “Conservation Capacity Grant Application Instructions,” available from the Department (see Section 5 below).

1. Statewide Support Services for Nonprofit Conservation Organizations (NCOs)

The primary objective of this program is to build the capacity of NCOs in Wisconsin to acquire and manage lands for conservation purposes (s. 23.0955, Wis. Stats). Effective permanent land conservation requires a wide array of organizational skills and competencies. This grant can be used to support activities to meet some of the organizational needs of NCOs working to achieve the goals of the Knowles-Nelson Stewardship Fund. This grant must be used to provide technical assistance to nonprofit conservation organizations in the areas of management, acquiring and managing property for conservation purposes.

The following eligible project activities will be given weight during the selection process:

- a. Projects that assist NCOs in building their organizational capacity to effect permanent conservation of lands of regional and statewide importance.
- b. Projects that provide technical assistance in areas of need identified with the input of NCOs, agencies and organizations working to further private land conservation in Wisconsin.
- c. Projects that provide, create, and/or maintain a statewide communication network for NCOs and others working to conserve private lands of regional and statewide importance.
- d. Applications that demonstrate adequate data collection to report progress on grant funded activities.

2. Statewide Support for the Development, Maintenance, and Promotion of the Ice Age Trail

The primary objective for this program is to support a statewide effort to development, maintain, and promote the Ice Age Trail on public and private lands (s. 23.295, Wis. Stats.).

The following eligible project activities will be given weight during the selection process:

- a. Projects that recruit, supervise, and retain volunteers to develop, maintain and promote the Ice Age Trail in WI.
- b. Projects that build partnerships between public agencies, private citizens, businesses and nonprofit organizations to benefit the Ice Age Trail.
- c. Projects that promote the protection of a corridor for the Ice Age Trail. These projects may acquire property for the Trail.
- d. Applications that demonstrate adequate data collection to report progress on grant funded activities.

3. Statewide Support for Public and Private Partners Working to Protect Urban Lands, Waters and Forests for Conservation and Recreation

The primary objective for this program is to build the capacity of public and private organizations working in urban areas to conserve resources and increase recreational opportunities by providing technical assistance, networking and collaborative models (s. 23.0957, Wis. Stats.).

The following eligible project activities will be given weight during the selection process:

- a. Projects that create statewide opportunities for networking, training and collaboration for community groups, LUGs and NCOs working to protect urban open space and park land.
- b. Projects that provide technical assistance to community groups, LUGs and NCOs working to protect urban; lands, waters, forests and recreational opportunities.
- c. Projects that provide annual training and/or conferences on topics that will assist community groups, LUGs and NCOs in building their organizational capacity to protect urban; lands, waters, forests and recreational opportunities.
- d. Applications that demonstrate adequate data collection to report progress on grant funded activities.

4. Sustainable Management and Restoration to Benefit State Natural Areas (SNA)

The primary objective for this program is to secure Wisconsin's natural treasures by developing sustainable management and restoration models for state owned and Dedicated State Natural Areas (SNAs). This program is intended to develop a deep base of support for the management needs of these lands (s. 23.0956, Wis. Stats.)

The following eligible project activities will be given weight during the selection process:

- a. Projects that increase management and restoration activities on Department owned and Dedicated SNAs.
- b. Projects that increase resources available to for the long-term management and restoration of Department owned and Dedicated SNAs.
- c. Projects that increase awareness and appreciation of WI-SNAs with a special focus on populations that may have less exposure to these properties.
- d. Projects that encourage private investment in preservation of the State's rare natural resources.
- e. Applications that demonstration adequate data collection to report progress on grant funded activities.

Section 5. Grant Application Instructions

These instructions accompany form 8700-316 and are relevant to applications to four grants, administered by the Wisconsin Department of Natural Resources for conservation services described in ss. 23.0955, 23.0956, 23.0957, and 23.295 Wis. Stats.

Conservation Capacity Grant Awards & Applications Deadlines for fiscal years 2014-2015**Statewide Support for Nonprofit Conservation Organizations**

Applicants may apply for no more than \$138,300 each year for two years and must demonstrate at least \$34,575 (25%) in matching funds each year from non-state sources.

Grant project period: July 1, 2013 – June 30, 2015

Application Deadline: May 30, 2013

Statewide Support for the Development, Maintenance, and Promotion of the Ice Age Trail

Applicants may apply for no more than \$74,200 each year for two years and must demonstrate at least \$18,660 (25%) in matching funds each year from non-state sources.

Grant project period: January 1, 2014 – December 31, 2015

Application Deadline: November 1, 2013

Statewide Support for Public and Private Partners working to Protect Urban Lands, Waters & Forests for Conservation and Recreation

Applicants may apply for no more than \$74,200 each year for two years and must demonstrate at least \$18,660 (25%) in matching funds each year from non-state sources.

Grant Project period: April 1, 2014 – March 31, 2016

Application Deadline: February 1, 2014

Sustainable Management and Restoration to Benefit Wisconsin's State Natural Areas

Applicants may apply for no more than \$84,150 each year for two years and must demonstrate at least \$21,037 (25%) in matching funds each year from non-state sources.

Grant project period: January 1, 2014 – December 31, 2015

Application Deadline: November 1, 2013

Conservation Capacity Grant Application Instructions

Compliance with Statute – Applicants should examine the relevant section of Wisconsin statutes to ensure eligibility, both of the organization and proposed project.

Project Description – Each major project activity should be explained in enough detail to indicate the following:

- The need or goal to be addressed
- How the need or goal was/will be identified
- What major grant funded activities will be directed to the need or goal
- How progress toward meeting need or goal will be assessed.

Indicators of Project Success – There should be clearly identified, measurable goals for the major grant activities. Choose indicators that relate to the overall project goals described in your proposal. Each major grant activity must have at least one and not more than three measurable goals. You will be expected to report on the success of project activities. Indicators should be easy to track and document on a quarterly basis. There will be opportunities to re-assess these measures over the course of the two-year grant period.

Budget – The project budget should have enough detail to track the grant award in your organizational audit. Expenses may be estimated within general categories, i.e. there is no need to detail the “supplies” needed for the project into individual units, but grant funding used for grant related activities should be generally identifiable in your financial statements.

Personnel costs dedicated to project activities must be shown in the format shown in the application. You will not be required to keep time sheets to track each employee’s grant activities.

During the term of the grant, funds may be moved from one category to another as needed. Requests for such changes must be in writing to the grant manager identified as your contact in the grant contract. You will not be allowed to re-direct funding until your request has been approved. All funding must directly support grant activities.

Proposal Review and Approval – Each proposal will be reviewed against criteria listed above for each grant category. The Department will award grants to one proposal in each category that best addresses the criteria with measurable, achievable goals.

Submission – Applications must be submitted on the form provided by the Department (Form 8700-316), which is available on the Department’s website - <http://dnr.wi.gov/Aid/Grants.html#tabx2>

Please submit hard copies of your application materials. Any questions and complete grant applications should be addressed to:

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