



## FRIENDS OF THE MACKENZIE CENTER

### ENVIRONMENTAL EDUCATION SCHOLARSHIP PROGRAM

The Friends of the MacKenzie Center (Friends) is a non-profit organization made up of volunteers whose purpose is to encourage, perpetuate and promote environmental education. They work with the Wisconsin DNR to operate and maintain the facility and programs at the MacKenzie Center.

To encourage participation and to help make field trips affordable to all schools and other organizations the Friends, together with the Wisconsin Wildlife Federation, have established a scholarship program. The scholarship program is intended to provide limited financial assistance paid directly to visiting groups based on their needs. If your group has reserved a date on our program calendar and you find that the trip may be in jeopardy due to limited finances, we encourage you to apply for assistance.

**Step 1:** Fill out the Scholarship Form and mail directly to the Friends of the MacKenzie Center. Make sure to fill it out completely. Scholarship applications must be submitted a minimum of 30 days prior to your scheduled visit in order to allow for necessary processing and the mailing of checks.

**Step 2:** The Scholarship Committee will review all incoming applications as they are received and respond directly to the contact person named in the application within 10 working days of its receipt.

**Step 3:** Upon approval, an award notification will be emailed to contact person named in the application indicating the approximate amount of the scholarship award, based upon the expected number of students.

**Step 4:** After the trip is complete, an award check based upon the actual number of students will be mailed directly to the school or group named in the application.

#### **Please Note:**

- Scholarships are awarded at the discretion of the Friends of the MacKenzie Center. Funding levels are based on need being measured as the percentage of the school's students that are eligible for free or reduced school lunch programs. As shown in the formula below.

$$\left( \begin{array}{c} \text{Fieldtrip fee} \\ \text{per student} \end{array} \right) \times \left( \begin{array}{c} \text{Number of} \\ \text{students} \end{array} \right) \times \left( \begin{array}{c} \text{Percentage of school's} \\ \text{students receiving free} \\ \text{or reduced lunches} \end{array} \right) = \text{Scholarship amount}$$

For example, if your group of 50 students is coming for an overnight lodge program (\$20/student) and 60 percent of the students qualify for free or reduced school lunch programs the calculation would be:

$$(\$20) \times (50 \text{ students}) \times (60\%) = \$600 \text{ scholarship}$$

- Due to limited funds, a maximum of \$1000.00 can be awarded per school per year.
- The scholarship committee reserves the right to verify the information shown on the application form.

#### **Questions and Applications should be directed to:**

Friends of the MacKenzie Center  
c/o Don Jackson, Treasurer  
W9301 Voss Road  
Poynette, Wisconsin 53955

Email: drjackson1@aol.com  
Phone: (608) 635-4071

# APPLICATION FORM

Check the program that your group is participating in:

Day Field Trip Unguided

Day Lodge Program

Day Field Trip Guided

Overnight Lodge Program;  
Number of nights: \_\_\_\_\_

Maple Syrup Program

Name of Group: \_\_\_\_\_

Group Leader's Name: \_\_\_\_\_

Group's School Address: \_\_\_\_\_

Selected Dates and Times of visit: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email address: \_\_\_\_\_

Approximate Number of Students in Group: \_\_\_\_\_

Grade Level: \_\_\_\_\_

What percentage of the students in your group get Free &/or Reduced Lunches? \_\_\_\_\_

Total amount of Scholarship requested: \_\_\_\_\_

Statement of True Need or Justification for Funding: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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Signature \_\_\_\_\_ Date \_\_\_\_\_