

NATURAL RESOURCES BOARD AGENDA ITEM

SUBJECT: Retirement Resolution - Zida E. Reed

FOR: JANUARY 2009 BOARD MEETING

TO BE PRESENTED BY: Secretary Frank

SUMMARY:

Zida E. Reed retired on December 30, 2008, with 42 years of dedicated service to the State of Wisconsin.

RECOMMENDATION: Adopt retirement resolution for Zida E. Reed

LIST OF ATTACHED MATERIALS:

- No Fiscal Estimate Required
- No Environmental Assessment or Impact Statement Required
- No Background Memo

- Yes Attached
- Yes Attached
- Yes Attached

APPROVED:

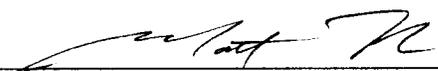


 Regional Director, Gloria McCutcheon

 Date

 Administrator,

 Date



 Secretary, Matt Frank

1/8/09

 Date

cc: Laurie J. Ross - AD/8
 Angela Ewing - SER Milwaukee

Retirement Resolution

Zida E. Reed, Customer Services Representative – Senior, Waukesha Service Center, retired on December 30, 2008, after over 42 years of dedicated service to the State of Wisconsin. Zida worked her entire career in the Southeast Region, working for the Wisconsin Conservation Department before it became the Department of Natural Resources.

A native of Eagle, Wisconsin, Zida graduated from Mukwonago Union High School. In June 1966, Zida began her career at the Kettle Moraine State Forest – Southern Unit, as a Stenographer 1. In April 1970, Zida was reclassified to Stenographer 2, and that position was reclassified to Typist 3 in September 1975. In January 1977, she was reclassified to Account Examiner 2, and reallocated to Fiscal Clerk 2 in August 1979. Zida was reclassified to Fiscal Clerk 3 in March 1980, and reallocated to Financial Specialist 1, in April 1994. Zida transferred to Milwaukee as a Program Assistant in February 1997, and that position was reallocated to Program Assistant 2 in August 1998. In April 2001, Zida transferred to a Customer Service Representative- Senior position in Milwaukee. In March 2002, Zida transferred to the Waukesha Service Center as a Customer Service Representative – Senior, working at the temporary office on Pilot Court, and then moving into the Lee Sherman Dreyfus State Office Building.

Throughout her career, Zida used her extensive knowledge of Department rules, regulations and general information to assist internal and external customers of the Department. Zida has appreciated and been appreciated by her co-workers and has provided significant support to Department programs. Zida is the longest serving Customer Service Representative in the Department and we will miss her experience, dedication and outstanding customer service focus. She embraced the many new technologies that evolved over time, while always maintaining a personal touch through her warm personality and helpful demeanor.

Always striving to provide quality customer service, Zida has exuded a positive can-do attitude in her interactions with the public and co-workers. She has frequently received letters of appreciation for her excellent customer service.

WHEREAS, Zida Reed has served the people of the State of Wisconsin faithfully and well in the performance of duties and has thus earned the commendation due an exemplary public employee;

NOW, THEREFORE, the Natural Resources Board, at its January 2009 meeting at Madison, Wisconsin, recognizes such faithful service with due respect and gratitude, and hereby makes this commendation a part of its official records.

Natural Resources Board

Christine L. Thomas, CHAIR