

State Fiscal Year 2012 Update #6

News Update #2012-06 ~ Wednesday, November 2, 2011

PLEASE READ ENTIRE UPDATE.

It contains important information on multiple topics.

In this Update:

- **Intent to Apply Forms (ITAs) and Priority Evaluation and Ranking Forms (PERFs)**
 - **New forms available soon!**
 - **Reminder of ITA/PERF Deadline**
 - **Document your Davis-Bacon Postings**
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ITAs and PERFs:

Revised Forms: New Safe Drinking Water Loan Program (SDWLP) and Clean Water Fund Program (CWFP) ITA and PERF forms will be available on the Environmental Loans Web Site after November 10th. **Please use these forms in submitting your State Fiscal Year (SFY) 2013 CWFP and SDWLP ITAs and PERFs.**

Important changes include signatory requirements for the person completing the forms, instruction clarifications as well as documentation requirements for some items. For example, the CWF PERF now specifies if appropriate documentation as indicated on the form is not attached, points for that item will not be awarded. Current forms will be accepted if completed and submitted by the December 31, 2011 deadline, however, we will implement the CWF PERF documentation requirement regardless of which form is submitted.

See our web site at <http://dnr.wi.gov/org/caer/cfa/EL/FORMS/forms.html> after November 10th to access these forms. In the future, we are hoping to have the ability to complete forms and submit on-line; however, that will not be in place for this coming year.

Deadline Reminder: SFY 2013 ITAs and PERFs for both the CWFP and the SDWLP must be postmarked, shipped, pdf e-mailed, or faxed by **December 31, 2011**. Because December 31st is a Saturday, the hand-delivered deadline is **4:30 p.m. on Friday, December 30**.



Davis-Bacon Information:

Document your Postings: The Davis-Bacon Act requires wages to be posted at the project site and available for any subcontractor visiting the site. This includes work done several months after the project has reached substantial completion, when there is still work being done landscaping, or finishing up punch list items. Please remember to keep wages posted throughout the duration of your project. For your records, it is a good idea to take a picture of the postings and have that documentation available for future audits. Further information regarding Davis-Bacon is available at: <http://dnr.wi.gov/org/caer/cfa/EL/Guide/DavisBacon.pdf>

Don't Forget Appendix F: As specified in SFY 2011 [Update #3](#) which outlines specific Davis-Bacon requirements, please remember to include Appendix F in any executed contract in excess of \$2,000 that is entered into for construction of a project under the CWFPP or the SDWLP.

If you have questions regarding the SDWLP, please contact
Jeanne Cargill at 608-267-7587 or jeanne.cargill@wisconsin.gov.

If you have questions regarding the CWFPP, contact
Candice Sovinski at 608-264-8986 or candice.sovinski@wisconsin.gov.

